

DATE: FEBRUARY 12, 2020

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. PADDOCK, MR. STANDISH

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:00 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the February 5, 2020 meeting of the Board of Contract and Supply was approved on a motion by Mr. Frank and seconded by Mr. Paddock and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

The bid for Green Roof Phase II project opening date was extended to February 19th.

RFQ's were opened for the DECO District project. Three RFQ's were received and were read into record and were forwarded for review to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Paddock and unanimously favored.

RFQ's were opened for the Recreation Park Upgrades. Three RFQ's were received and were read into record and were forwarded for review to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Paddock and unanimously favored.

THIRD ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 2 at no cost time extension only with Vacri Construction for the Harding Avenue Tank Replacement project was approved on a motion from Mr. Frank and seconded by Mr. Paddock and unanimously favored.

Contract History Original \$:	\$	644,000.00
Change Order no 1:	\$	no cost
Change Order no 2:	\$	<u>time only</u>
Contract Amount to date:	\$	644,000.00

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount \$5,350.00 for (4) Automated External Defibrillators (AED) from Bound Tree Medical off NY State contract was approved on a motion by Mr. Frank and seconded by Mr. Paddock and unanimously favored. Funds are available in A3120.52600.

FIFTH ORDER OF BUSINESS: PROFESSIONAL SERVICE CONTRACT:

A professional service contract for HMIS user fee with Northern Creations in the amount of \$1,720.00 was approved on a motion by Mr. Frank and seconded by Mr. Paddock and unanimously favored. Funds are available in CG6142.533550.CGY45.

There being no further business for the Board, the meeting adjourned at 11:14 A.M. on a motion from Mr. Frank and seconded by Mr. Paddock and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply